

We are looking to strengthen our team at our location in Glanegg/Carinthia with immediate effect for a self-reliant and committed

## Logistics specialist

(m/f/d)

### Your tasks

- Process responsibility for the logistics area Transport organization of machines, spare parts, molding tools, small or express shipments, document shipments and special transports.
- Management of order and payment lists
- Tendering and ordering of transports
- Invoicing of goods and services
- Processing of letters of credit and other forms of payment and delivery security
- Expansion and maintenance of the forwarding network as well as acquisition and evaluation of new transport companies
- Preparation and processing of customs and transport documents (CMR, B/L, EUR 1, ATR, ISF, AWB, SWB, etc.)
- Evaluations and analysis of logistics data
- Participation in strategic planning and logistics development

### Your profile

- Higher education (vocational schools such as: HTBL, HAK), relevant work experience or studies advantageous
- Very good German and English language skills, business fluent, C1
- Very good computer skills (Word, Excel, PowerPoint, Outlook)
- Ability to work under pressure, stress resistance, reliability
- Organizational skills, high flexibility
- Structured and accurate way of working
- High willingness to communicate

### Your perspectives

- An innovative and highly interesting field of activity in a promising industry with a long-term employment contract
- Targeted opportunities for further training
- Independent and autonomous work in a team
- Supportive and motivated team
- Innovative culture of ideas
- Development and promotion opportunities in one of the most innovative and dynamic companies in the industry

For this position, a gross annual salary starting at EUR 40,000 (for 38.5 hours per week) is offered. The willingness to significantly overpay exists depending on qualifications and experience.

Please send your application to:

**HIRSCH Servo AG**  
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[www.hirsch-gruppe.com](http://www.hirsch-gruppe.com)

